J. J. Keller & Associates, Inc.®

Compliance Notice: Changes to DQ Files

U.S. DOT rule changes issued in January and March 2022 will impact several components of the Driver's Qualification (DQ) file for interstate motor carriers.

Certification of Violations: Effective May 9, 2022, motor carriers are no longer

required to have their drivers complete an annual list of violations. A final rule issued on March 9, 2022, removes 49 CFR §391.27, *Record of Violations*, in its entirety. As a result, drivers are NOT required to complete an annual *Certification of Violations* form listing their traffic violations for the prior 12 months, as of May 9, 2022. Any *Certification of Violations* form required prior to May 9, 2022, however, must be retained for three years.

The rule change does not affect the need to complete the *Annual Review of Driving Record* form, which is found on the lower portion of J. J. Keller form 3685/3686.

Driver's Application for Employment:

Effective May 9, 2022, a driver's application

for employment must include information about any unexpired license or permit the driver holds *from any licensing authority* (not just any "state"), whether from the United States, Canada, or Mexico. J. J. Keller form 691 will be updated to reflect this change. Older forms may continue to be used provided the applicant lists all current licenses/permits.

Certification of Road Test: Effective March 22, 2022, the *Certification of Road Test* form no longer needs to include the driver's social security number, license number, or licensing state. It is not a violation to continue including this information on road-test certificates, but not including it will help ensure privacy. J. J. Keller forms 278, 279, 652, 2788, and 2789 will be updated to reflect this change.

Contact J. J. Keller & Associates, Inc. for information about the availability of updated forms and DQ packets, at 1-800-327-6868 or JJKeller.com.

MOTOR VEHICLE DRIVER'S Certification of Violations/Annual Review of Driving Record		
MOTOR CARRIER INSTRUCTIONS: Each motor carrier shall at least all violations of motor vehicle traffic laws and ordinances (other than which he/she has forfeled bond or collateral during the preceding 12 need not repeat that information on this form.	once every 12 months, require each driver violations involving only parking) of which t	it employs to prepare and furnish it with a list of the driver has been convicted, or on account of
DRIVER REQUIREMENTS: Each driver shall furnish the list as requi collateral on account of any violation which must be listed, he/she shall		has not been convicted of, or forfeited bond or
COMPLETED BY DRIVE	R - CERTIFICATION OF VIO	LATIONS
NAME OF DA. (CIPRINT)	ID NUMBER	DATE OF COYMENT
HOME TERMINAL (CITY A. ATE)	DRIVER'S LICENSE NUMBER	STATE XPIRATION DATE
I certify that the following is a unand complete list of under Part 383) for which I have been provided or forfer (If you have he are violated)	ited bond or collateral during the	ted er than those I have provided 12 months.
DATE OFFENSE	LOP UN	TYPE OF VEHICLE OPERATED
If no violations listed above, I certify that I have not (other than lose I have provided under Part 383) requir		
Driver's Sig	nature	
COMPLETED BY MOTOR CARR	IER - ANNIJAI REVIEW OF I	DRIVING RECORD
COMPLETED BY MOTOR CARRI MOTOR CARRIER INSTRUCTIONS: Review the Certification of Viols Carrier Safety Regulations: Complete the information requested below	ations listed above and other information de	
	ations listed above and other information de	scribed in Section 391.25 of the Federal Motor
MOTOR CARRIER INSTRUCTIONS: Review the Certification of Vioti Carrier Safety Regulations. Complete the information requested below I have hereby reviewed the driving record of the above	ations listed above and other information de e named driver in accordance with	scribed in Section 391.25 of the Federal Motor
MOTOR CARRIER INSTRUCTIONS: Review the Certification of Viol Carrier Safety Regulations. Complete the information requested below I have hereby reviewed the driving record of the above (check one):	ations listed above and other information de . e named driver in accordance with	scribed in Section 391.25 of the Federal Motor Section 391.25 and find that he/she
MOTOR CARRIER INSTRUCTIONS: Review the Certification of Viol Carrier Salety Regulations. Complete the information requested below. I have hereby reviewed the driving record of the above (check one):	ations listed above and other information de . e named driver in accordance with	scribed in Section 391.25 of the Federal Motor Section 391.25 and find that he/she
MOTOR CARRIER INSTRUCTIONS: Review the Certification of Volcarrier Salety Regulations. Complete the information requested below. I have hereby reviewed the driving record of the above (check one): Meets minimum requirements for safe driving. Does not adequately meet satisfactory safe driving. Action taken with driver: Beviewent by:	astions listed above and other information de . e named driver in accordance with la disqualified to drive a mot performance	scribed in Section 391.25 of the Federal Motor Section 391.25 and find that he/she
MOTOR CARRIER INSTRUCTIONS: Review the Certification of Volcarrier Saley Regulations. Complete the information requested below. I have hereby reviewed the driving record of the above (check one): Meets minimum requirements for safe driving Does not adequately meet satisfactory safe driving Action taken with driver: Reviewed by: Signature	ations listed above and other information de e named driver in accordance with la disqualified to drive a mot performance Date	scribed in Section 391.25 of the Federal Motor Section 391.25 and find that he/she
MOTOR CARRIER INSTRUCTIONS: Review the Certification of You Carrier slately Regulations. Complete the information requested below. I have hereby reviewed the driving record of the above (check one): Meets minimum requirements for safe driving Does not adequately meet satisfactory safe driving Action taken with driver: Reviewed by: Signature Printed Name	astions listed above and other information de . e named driver in accordance with ls disqualified to drive a mot performance Date Title	scribed in Section 391.25 of the Federal Motor Section 391.25 and find that he/she
MOTOR CARRIER INSTRUCTIONS: Review the Certification of Yold Carrier Salety Regulations. Complete the information requested below I have hereby reviewed the driving record of the above (check one): Meets minimum requirements for safe driving Does not adequately meet satisfactory safe driving Action taken with driver: Reviewed by:	ations listed above and other information de e named driver in accordance with la disqualified to drive a mot performance Date Title	scribed in Section 391.25 of the Federal Motor Section 391.25 and find that he/she tor vehicle pursuant to Section 391.15
MOTOR CARRIER INSTRUCTIONS: Review the Certification of You Carrier sidely Regulations. Complete the information requested below. I have hereby reviewed the driving record of the above (check one): Meets minimum requirements for safe driving Does not adequately meet satisfactory safe driving Action taken with driver: Reviewed by: Signature Printed Name	assistors listed above and other information de	scribed in Section 391.25 of the Federal Motor Section 391.25 and find that he/she tor vehicle pursuant to Section 391.15