



Compliance Notice: Changes to DQ Files

U.S. DOT rule changes issued in January and March 2022 will impact several components of the Driver's Qualification (DQ) file for interstate motor carriers.

Certification of Violations: Effective May 9, 2022, motor carriers are no longer required to have their drivers complete an annual list of violations. A final rule issued on March 9, 2022, removes 49 CFR §391.27, *Record of Violations*, in its entirety. As a result, drivers are NOT required to complete an annual *Certification of Violations* form listing their traffic violations for the prior 12 months, as of May 9, 2022. Any *Certification of Violations* form required prior to May 9, 2022, however, must be retained for three years.

The rule change does not affect the need to complete the *Annual Review of Driving Record* form, which is found on the lower portion of J. J. Keller form 3685/3686.

Driver's Application for Employment:

Effective May 9, 2022, a driver's application for employment must include information about any unexpired license or permit the driver holds *from any licensing authority* (not just any "state"), whether from the United States, Canada, or Mexico. J. J. Keller form 691 will be updated to reflect this change. Older forms may continue to be used provided the applicant lists all current licenses/permits.

Certification of Road Test: Effective March 22, 2022, the *Certification of Road Test* form no longer needs to include the driver's social security number, license number, or licensing state. It is not a violation to continue including this information on road-test certificates, but not including it will help ensure privacy. J. J. Keller forms 278, 279, 652, 2788, and 2789 will be updated to reflect this change.

Contact J. J. Keller & Associates, Inc. for information about the availability of updated forms and DQ packets, at 1-800-327-6868 or JJKeller.com.