



June 2, 2021

To Our Valued Meeting Planners,

We are delighted you've chosen our hotel for your next group function and look forward welcoming you to Hilton Sandestin Beach Golf Resort & Spa!

The current global health crisis continues to prove to be a fluid situation in regards to how we're able to conduct business around the world. As things continue to change and we learn more we will update our policies and procedures accordingly. If you have any questions regarding these policies or need more information regarding specific event protocols please reach out to your sales manager, your event manager or the director of events.

Transportation – Getting Here and Getting Around

We strongly urge guests to reserve any transportation needs in advance. For transportation around the area we suggest using a local taxi service or ride sharing app. Riding sharing services like Uber and Lyft are allowed to pick up and drop off hotel guests on our front drive. For transportation to and from the airport we recommend OK Taxi (855-465-8294) or Black Taxi (850-610-6000). Please reach out to your event manager regarding any other transportation concerns prior to arrival.

Social Distancing & Personal Protective Equipment

Sunburst social distancing markers are placed in front of every food action station as well as every bar in an effort to ensure guests maintain a safe distance while enjoying their event. Plexi glass barriers are used to cover food stations and are available for groups to use pending availability. Please let your event manager know as soon as possible if you're in need of plexi glass barriers as there is a limited quantity available.

Hilton Hotels & Resorts updated mask mandate strongly encourages those who are not fully vaccinated to wear face coverings indoors and for all to social distance wherever feasible. Hotel banquet staff is equipped with personal protective equipment including face coverings for indoor functions and gloves for all functions.

Sanitizer Stations & Signage

Sanitizer stations are clearly marked and located in all high traffic event areas as well as inside of the event space being utilized. We highly encourage group contacts or meeting planners to bring additional hand sanitizer for your attendees beyond what our hotel is able to provide. All buffet lines will have signage displayed prominently to ensure guests are aware of each food item, any potential food allergy triggers and social distancing reminders.

Meeting & Event Sets

In order to ensure social distancing is possible our event planners will be suggesting the best layouts based on number of guests. Table settings for both meetings and events are updated to reflect the protocols set in place by Hilton Hotels & Resorts.

HILTON SANDESTIN BEACH GOLF RESORT & SPA
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EventReady with CleanStay by Hilton Hotels & Resorts

Before each event our banquet staff will be completing an EventReady with CleanStay checklist provided by Hilton Hotels & Resorts. This checklist reflects all high volume touch points that will be sanitized prior to the start of each function. A copy of the checklist will be provided to the group contact or meeting planner upon request.

Doors will be sealed off with a CleanStay door seal to ensure you as the meeting planner (or designated representative) are the first person to break the seal of the clean space. Upon breaking of the CleanStay seal, one door will remain open for the duration of the event to ensure guests do not have to touch a door handle to leave their event.

AV Protocols & Third Party Vendors

All AudioVisual requests will continue to go through FiveStar AV. They have been informed by Hilton Sandestin of all required changes in protocol regarding audiovisual services by Hilton Hotels & Resorts and have ensured compliancy. Third Party Vendors will be required to provide their own PPE and abide by Hilton Hotels & Resorts updated mask mandate.

We appreciate your continued support as we find our new normal here at Hilton Sandestin Beach Golf Resort & Spa. We look forward to hosting your next event in a safe, clean and socially responsible way.

Kind Regards,

Kevin Rosa
Director of Sales & Marketing

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